



## Online and Text Message Giving Instructions

*"The person who sows sparingly will also reap sparingly, and the person who sows generously will also reap generously. Each person should do as he has decided in his heart—not out of regret or out of necessity, for God loves a cheerful giver. And God is able to make every grace overflow in you, so that in every way, always having everything you need, you may excel in every good work."*

**-2 Corinthians 9:6-8**

### Online Giving Instructions:

- Getting Started
  - Visit <http://www.faithpcusa.org> and click on the "Online Giving" link on the homepage.
  - Would you like to give without setting up a donor account? Click "Quick Give".
  - First Time Donor? Click "First Time" and setup your Donor Profile.
    - Enter your email address and password.
      - Password must be at least 8 characters and must contain a combination of letters and numbers.
      - Remember these login credentials! You will need them to access your Donor Profile.
  - Already a registered donor? Simply enter your Email and Password.
  - Forget your password? Click "Forgot Password".
- One Time Gift – Cards
  - Login by entering your email address and password.
  - Select which fund you would like to donate to from the drop down list.
  - Enter your donation amount.
  - Add your card information and billing details.
  - Click "Submit" to process your donation.
- One Time Gift – eChecks
  - Login by entering your email address and password.

- Select to “Use Check” located at the top right of your screen or select ACH/eCheck from the drop down menu.
  - Select which fund you would like to donate to from the drop down list.
  - Enter your donation amount.
  - Add your bank account information.
  - Click “Authorize” to submit donation.
- Automatic Recurring Donations – Cards
    - Login by entering your email address and password.
    - Select “Scheduled Giving” on the left hand navigation.
    - Select which fund you would like to donate to from the drop down list.
    - Enter your donation amount.
    - Select the frequency, number of installments, and start date.
    - Add your card information and billing details.
    - Click “Activate Schedule” to start your recurring donation schedule.

### **Text Message Giving Instructions:**

1. Text the amount you would like to give to Faith’s Text Message Giving designated number of **850-308-6458**.
2. If you are a first time text giving donor you will be prompted to visit a secure URL.
3. Once you click the registration link, you will enter your credit or debit card information.
4. At this point your donation will process.
5. You will see a confirmation text showing your donation and registration were successful.

### **Tips for Future Text-Giving Donations:**

- If you only text a monetary value, the funds are attributed to your church’s default fund of “General Budget” (Ex: a text message of “\$50” will go to Faith’s “General Budget”).
- If you text “Funds” you will receive a reply text including a list of the fund names they can choose to donate to.
- If you text the amount + fund name– the funds will be attributed to that fund name (Ex: “\$10 Building”).
- If the fund name you text does not match you will receive a message with a list of fund names for you to choose from. Respond with the number of the correlating fund.
- If you text “Help” you will receive a reply text that states: “To give enter the amount you want to give, such as 100. You can also give to a specific fund by typing it after your amount, such as 100 building fund”.

- If you text “Reset” you will receive a reply text that states: “Saved card information successfully removed. Please register your card information again when making your next gift by texting an amount to this number.